

Currently, Director, Institute of Language Studies and Research (ILSR), Kolkata, West Bengal

Dr. Swati Guha has also been, Director of Nazrul Centre for Social and Cultural Studies, Kazi Nazrul University, Asansol, West Bengal and the Development Officer of Sidho Kanho Birsha University, Purulia, West Bengal.

Being a scholar of Bengali language and literature, an alumna of Presidency College and Jadavpur University, Kolkata, **Dr. Swati Guha has also been an award-winning author.** Creative writing is her area of strength and passion.

Being a Thought leader and dynamic executive with more than twenty years of successful administrative track record at various government run institutions, Dr. Guha served her earlier administrative tenures at Kazi Nazrul University and Sidho Kanho Birsha University, West Bengal with skilled and committed endeavors. She has wider experience in dealing with administrative activities in the domain of higher education and cultural policy execution. She has vast expertise in varied fields such as administrative and organizational processes, student affairs administration, institutional development, inclusion and equity, and over all progress of institutes of higher learning.

LEADERSHIP PROFILE:

- **Visionary abilities and Strategic Direction Initiatives:** Dr. Guha has been recognized for demonstrating robust leadership expertise and in heading an entire academic wing and its administrative functions, and coordinating with the policy makers in the Department of Higher Education, and State Government.
- **Consensus Making, Institutional Focus:** She evinced proven abilities to galvanize collective efforts and initiatives to enable the institutions she serves to be internationally recognized.
- **Facilitating the development of institutional policy:** She cultivates and maintains strategic partnerships and serves as the primary liaison between faculty members and the administrators to plan and execute activities, ensuring all administrative functions to operate within established institutional policies and procedures.
- **Decision-making ability:** Demonstrates effective communication skills, facilitating effective liaison with the management and authorities, institutional personnel, and consultants in completing various approval processes, and directions for smooth execution.

EDUCATION

Ph.D. | Jadavpur University, Kolkata | 1997

M.A. – Bengali Language & Literature | Jadavpur University, Kolkata | 1990

Special Paper: Modern Bengali Literature (First Class First)

B.A. (Hons) – Bengali Literature | Presidency College, Kolkata | 1987

H.S. | West Bengal Board of Higher Secondary Education | 1983

SIGNIFICANT AWARDS & RECOGNITION:

- **Awarded and felicitated by the Indian Overseas Bank**, Eastern Region as a Creative Writer on the International Women's Day celebration (8th March 2014).
- Received the **"Sahitya Mandir Puroskar" award** from the Haripada Sahitya Mandir, Purulia as a Short Story Writer.
- Received the **"Namita Chattopadhyay Smriti Puroskar" award** for the short story collection **"Jamin Asmaner Galpo"**.
- Recipient of **"National Women Literature Award"** by Women's Agency for generating employment, New Delhi.
- Recipient of **"Uttaran – Academic Excellence Awards, 2023"** by TV9 Bangla

KEY AREAS OF EXPERTISE:

Administrative Functions ▪ Departmental Relations & Communication ▪ Community Outreach ▪ Curriculum Development ▪ Regulatory Compliance ▪ Strategic Direction ▪ People`s Leadership ▪ Cross-Cultural Institutional Development ▪ Facilitating & Public Speaking ▪ Complex Problem Solving ▪ Infrastructure Support ▪ Collaboration

WORK EXPERIENCE

DIRECTOR

Nazrul Centre for Social & Cultural Studies, Kazi Nazrul University, Asansol (3yrs)

- Oversaw the entire activities of the center as an academic and administrative head.
- Evaluated research proposals and executed required steps to materialize projects after the approval of the Advisory Committee members.
- Strong track record of organizing lectures, seminars, workshops, symposia, national & international conferences, and publications on Kazi Nazrul Islam`s contribution towards social and cultural issues.
- Preparation of proposals for funding of research from central government, state government, MNCs, organizations of social activists, etc.
- Lead a pivotal role to obtain affiliations from regulatory bodies such as UGC 12-B, AICTE, BCI, etc.
- Acknowledged as a member of various committees of the university like Finance Committee, Executive Council, Court, Pay Fixation Committee, NAAC Committee, Faculty Council, etc.
- As a visionary, collaborated with different universities, institutes, organizations, and groups to produce Nazrul Consciousness across the globe.
- Successful track record of building effective partnerships with institutions to create and develop opportunities to improve educational outcomes.

DEVELOPMENT OFFICER

Sidho-Kanho-Birsha University, Purulia(7 ½ yrs)

- Orchestrated and spearheaded the developmental needs of the university.
- Coordinated with the State Govt. and UGC, which involved assisting the Registrar in the preparation of budgetary plans, implementing various development schemes, and assisting the Finance Officer to deal with various grants from the state govt.
- Demonstrated efficiency in handling all issues related to seminars, conferences, and symposia.
- Worked as a Public Information Officer & Publication Officer; accountable for looking after the development & planning committee, core committee member of the training & placement cell, invitee member of the finance committee, anti-ragging committee, women`s cell, etc.

EXECUTIVE PRODUCER

Lok Siksha Sanchar (7 yrs)

- Corresponded and executed several online programs which includes work plans, program designing, budgeting, personnel identification, system maintenance, coordination, and management of the entire technical team and liaising with departments and agencies.

PRODUCTION EXECUTIVE

Roopkala Kendro (5 yrs)

- Coordinated diverse audio-visuals and print production activities.
- Undertook major issues like community health and nutrition, women`s empowerment, urban development, participatory planning, making work plans, budgeting, personnel identification, coordination and management of entire production, liaising with commissioning agencies and delivering key results.

LECTURER

Prafulla Chandra College (9 yrs)

- Worked with the Department of Bengali Language and Literature.
- Initiated, facilitated and regulated Bengali Language and Literature course discussions following the curriculum.
- Planned, designed and revised syllabi curriculum instruction content and other materials as required.
- Exhibited track record in conducting examinations as per the established norms.

Early career experience:

Content Developer, Development Researcher & Communication Designer for various Communication programs
Assistant & Associate Director for familiar telefilms that won several awards in Best Film, Best Director Best Actor categories
Documentation, Drafting, & Translation of several manuals, guidelines, and resource directory
Teaching Bengali Language & Literature at Jadavpur University, Kolkata, and the Department of Bengali Language and Literature, **Lecturer** in the Language Center, under the Faculty of Arts, Jadavpur University, Kolkata, and as Visiting Lecturer at Netaji Subhash Open University

INVITED LECTURES

Invited as a Resource Person in the UGC Sponsored Inter-National Seminar on “Role of Women Both In Content And Creation” at Kashipur Michael Madhusudan Mahavidyalaya, Purulia – November 2011.

Invited as the Resource Person in the UGC Sponsored National Seminar on Scope of Carrier at New Town Govt. Sponsored College.

Invited as a Writer to inaugurate Book Promotion Center of National Book Trust, India, in Tripura, inaugurated by Honorable Chief Minister, Tripura – August 2014.

Invited as a Writer to share opinions in the Asmita program organized by Sahitya Academy, Kolkata – March 2016.

Invited as a Writer in Bengali Language at the Meet the author at National Book Fair at New Delhi – January 2017.

Invited as a Writer to deliver a Lecture on Women Writing in the ICSSR Sponsored Conference organized by the Department of Bengali, Sidho-Kanho-Birsha University, Purulia – January 2018.

Invited as a Resource Person the in the Seminar on Samaresh Basu, organized by the Bankim Bhawan, Naihati – February 2019.

Invited as the Resource Person in the Field Level Financial Literacy Initiative – Town Hall Programme at Dharmanagar, North Tripura by the Reserve Bank of India – March 2019.

Invited as a Resource Person in the UGC, Bangladesh, Sponsored Inter-National Seminar on Kazi Nazrul Islam at Chattogong University, Bangladesh – June 2019.

Invited as a Resource Person in the UGC, Bangladesh, Sponsored Inter-National Seminar on Kazi Nazrul Islam at Jatiya Kobi Kazi Nazrul University, Trishal, Mayensingha, Bangladesh – July 2019.

Invited as a Research Paper Presenter in the International History Congress, organized by the Hitihis Academy, Dhaka – February 2020.

Invited as a Speaker: Memorial Lecture on Anisuzzaman organised by the Centre for Policy Dialogue, Dhaka, Bangladesh, 1st June, 2020

Invited as a Speaker: Jibananada Festival organized by the Saudha Society of Poetry and Music, Leeds, UK; 17th February, 2021

Invited as an Invited Lecture on Relevance of Kazi Nazrul Islam in Contemporary World, organized by the Calcutta Comparatist 1919, 8th March, 2021

Invited as Resource Person in North America Bangla Sahitya Sammelon, Sponsored by Bangladesh Foundation of Florida; 27th & 28th March, 2021

Invited as Resource Person in “Bishwajure Nazrul” organized by nrb news 24.com; 28th May, 2021

Invited as Speaker to deliver the Aruna Bhattacharyay Memorial Centenary Lecture on 21 April, 2022

Invited as the Guest of Honour, Pen Mahotsav, Kolkata, 15th April, 2022

Invited as the Judge of the Inter-College Literary Competition organized by the Bhawanipur Education Society College, Kolkata; 30th April, 2022

Invited as the Guest of Honour at International Webinar on the Occasion of 2566th Buddh Jayanti on “Development of Buddhist Art: Images of Buddha”, organized by the Department of Pali, University of Calcutta & The Mahabodhi Society of India on 20th May, 2022

Participated in an International Training Workshop on Endangered Archives Programme on 14th September, 2022

Invited as Resource Person to deliver a Special Lecture for Refresher Course in Modern Indian Languages at UGC-HRDC, University of Burdwan on 23.11.2022

Invited as a Guest Lecturer at Two-Days UGC Sponsored International Seminar on Caryapada and the Forgotten Buddhist Culture of Bengal organized by the Department of Education, Jadavpur University in Collaboration with Bodhi-Nidhi Social Welfare Cultural Association, Kolkata on 16th January, 2023

Invited as Guest of Honour to deliver the Lecture at the Inaugural Ceremony of the three-day National Seminar on “Influence of Sanskrit in Indian Languages and Literature”, on 23rd February, 2023, organized by The Sanskrit College and University, Kolkata & Central Sanskrit University, New Delhi

Invited as Special Invitee to deliver the Presidential Remark at the inaugural Ceremony of Two-Day International Conference on “Persian Impact on History, Literature and Culture of Central and South Asia” on 1st March, 2023

Invited as Resource Person of the State Level Seminar on “Gender Equality from Socio-Economic Aspects” on 11th March, 2023 at Ghatal Rabindra Satabarsiki Mahabidyalaya, Pashchim Medinipur, West Bengal, India

Invited as Speaker on University Social Responsibility on 21st March, 2023, organized by the Department of Comparative Literature and the University of East Angila (UEA), UK

Invited as the Speaker on the occasion of academic seminar “A Dialogue between Comparative Indian Literature and Translation Studies” organized by the Department of Bengali, Women’s Christian College, Kolkata on 28th April, 2023

Invited as a Resource Person to deliver a Special Lecture at Heritage Study Centre, New Alipore College, Kolkata on 15th May, 2023

MEMBERSHIPS

Life Member of Touch World, an organization working with the Correctional Home Inmates and their Family

Life Member of International Society of Bengal Studies (Bangabidya); an academic organization to promote and research the Culture and Literature of Bengal across the globe

Life Member of Itihas Academy, Dhaka, Bangladesh

Honorary member of Self Help Group Promotional Forum, West Bengal

Selection Committee member of many State Universities in West Bengal

Member of the Executive Committee, Netaji Subhas Open University, Kolkata

Member of “Bengali Academic Board” of the Sanskrit College and University, Kolkata

Member of the Governing Board, West Bengal State Book Board, Govt. of West Bengal

Member: Ad hoc Committee Member of the West Bengal Board of Primary Education

Member: State Level Selection Committee of Books for School Libraries

PERSONAL DETAILS:

Languages spoken: English, Hindi, & Bengali

Communication: Director, Institute of Language Studies (ILSR), Kolkata, Asanna Building, 4th Floor, Plot No. – DG -10 /1, Premises No – 13-0327, Action Area – ID, Rajarhat, New Town, Kolkata – 700156.

PUBLICATIONS

Published her Ph.D. degree thesis "Jeebanander Upanyas: Metaphor Byabohar", publisher Renaissance, Kolkata Complete Revised Edition – "Jeebananander Upanyas e Metaphor r Bhashya" (in print- Publisher Sopan, Kolkata) "Atolkatha", collection of memoirs (Publisher: Sopan, Kolkata)

Novels	<p>"Samudro" (Publisher: Prativash, Kolkata) Translated in English and French (Publisher Editions Banyan, Paris, France) "Mrittika" (Publisher: Prativash, Kolkata) "Sanjhtarar Swapnokatha" (Publisher: Prativash, Kolkata) "Ateen-arTorar Galpo" (Publisher, Lalmati, Kolkata) "Nadee Jol" (Publisher, Kriti, Karigar, Kolkata)</p>
Novelettes	<p>"KritiPateler Diary OChinho", collection of two novelettes (Publisher Mandakranta, Kolkata) "Babulal, Pakhi EbangAmader Katha" (Publisher: Parampara, Kolkata) "Babulal, PakhiEbangAmader Katha"- 2nd Edition (Publisher: Arshinagar, Kolkata) "Akashkusum" (Publisher: Sopan, Kolkata) Collection of 3 Novelettes (Publisher: Spark Book)</p>
Short Story Collection	<p>"Neela O Ful ChorKakerGalpo" (Publisher: Gangchil, Kolkata) "JaminAsmanerGalpo" (Publisher: Sopan) "Sanrha Katuil Kimba Before Sunrise r Galpo" (Publisher – Boibhashik, Kolkata)</p> <p>Memoire: Alotkatha (Publisher Sopan, Kolkata) Children Illustrated Books By NBT, Govt. of India: 1. Kazi Nazrul Islam 2. Amader Chhou 3. Boi Chai Go Boi Chai 4. Sobuj Pari</p>
Madhyobartee:	<p>Alapcharita – Maneendra Gupta (May 2010) Short Story: Chhip, Bidyut (Jun-Jul 2011), Batasee (under publication, Sharodiya 2011) Poetry:Jalkatha, BoimelaSankhya (2011)</p>
Ulukhar:	<p>Dirgho - Sakhyatkar: Maneendra Gupta Fire Dekha: Anita Chowdhury (edited – Jul 2011)</p>
Shahar:	<p>Short Story: Fulbou (BoimelaSankhya 2011)</p>
Prakritajan:	<p>Story: Babulal, PakhiEbangAmader Katha, BoimelaSankhya (2011)</p>
Baromas:	<p>Book-review: TriptiSantrarGalpo Katha (Sharodiya 2011) Short Story: Aagne (Sharodiya2013) Meenakshi Sen: Jail r VitorarBahir (2014) Tripti Santrar Upanyas, Barodin (2015)</p>
Malateepunthi:	<p>Article: ManeendraGupto: Kobi EbangKobita (Sep 2011)</p>
AntorjatikPathshala:	<p>ByaktigatoGodyo: JeebanerPathshala (1stpart of a series) (Jul 2011)</p>
Mallar:	<p>Short Story: TonikaEkai (Aug 2013) Article: TukroKathayNareeDibas (Aug 2012)</p>
Ichhamotee- Bidyadhoree:	<p>Short Story: Surja (Jan 2012)</p>
Arshinagar:	<p>Short Story: Luka (Jul 2012), BalirGandho (Jan 2013), Katha Ebang Na-Katha (Jul 2014),</p>

	Esmes (January 2015), Chiruni (August 2015) Personal Prose: Kayekta Line – Anekta Aakash, (a part) (Jul 2012) Novelette: Akashkusum (January 2017)
Nirantar:	Short Story: Chhata (July 2012)
Parampara:	Short Story: ValoMaa (Sharodiya 2013) Personal Prose: Opar-Epar (August 2013)
Panchayatee Raj:	Article: Naree debaser Tukrokatha (April 2011), Paribesh Dibaske Ghire Kichhu Vabna Chinta (May-June 2011), Shishudibas: Fire Dekha (November 2011)
Seemarekha:	Short Story: Krishnochura, Puja Sankhya (2012)
Anushtup:	Short Story: Batasi (April 2012), Last Train, Sheet Shangkha (2014)
Aalapparba:	Short Story: Jalpaihatir Nishith, Jannat Kee Pass (Sharodiya 2012), SakharamerBou (Puja Sankhya 2014), Dampoti (Puja 2015) Novel: Nadeejal, (Sharodiya 2013)
Nirikh: Rajshahi, Bangladesh:	Short Story: Kadamtalay Radha (January 2013), Ateen Series -2: Kham Bandho Chiti (June 2014)
Katha Sahitya:	Short Story: Chhaya (September 2013)
MatreeShakti:	Short Story: Paa (Puja Sankhya 2014)
ShristirEkushShatak:	Short Story: Poster (July 2015), Ateen-Tora Series -5 (Utsab Sankhya 2015), Ar Ek Jeebon
Pakhira:	Short Story: Bhabssammilon (August 2015)
Kubopakhi:	Short Story: Khoyaish (August 2015)
Dukul:	Short Story: Enyotee (September 2015) BratyajonNatyapatra: Theater
Katha Sopan:	Short Story – Status
Tridhata:	Short Story – Abad, Sharad Sangkalon (2016), Dharmo, Sharod Sangkalon (2019) Novelette: Janmokatha, Sharad Sangkalon (2017)
Galposwalpo:	Short Story: Manimalika (February 2017)
Kojagari:	Short Story: Daag, Sharad Sangkalon (2016)
Setubandhan:	Short Story: Daag, Sandha-Katuil Ebong bifoor Sunriser Galpo, Ma, Meye O Third Hill, Charles Bridger Musical Dampoti, Karnofuli O Boat Cluber Rupchandara Novelette: Banoja
Anyolekho:	Short Story: Chanakyapurir Mayur
Dandor:	Novel: Nesha (serial started from February 2019) Short Story: Dampatyer Art
Published several articles in newspapers: Jugantar (1992-1996)	
SambadPratidin:	Alapan (24 th May 2003) Chalun Jai (18th July 2003, 16th May 2003, 28th Feb 2003, 20 June 2003) Medhaer Dak (9th March 2003) Nagar Darpan (2nd March 2003) Short story: PADMADHU (18th April 2010) Sakkhatkar – Maneendro Gupta (9th May 2010) Book review: Agrabeej (13th June 2010)
Sakalbela:	Short Story: MchhDhararKhela (15 th August 2010) Short Story: JalShudhuJal (17th October 2010) Poetry: Bhikhiri (7th November 2010) Short Story: SyamapokarGandho (26th December 2010)

Byktigato:	MadhuridiApnakeJenoKakhono Na Vuli (2nd January 2011) Short Story: Tukri (10th April 2011) Byktigato: Amar FulKurobarVorbela (29th May 2011) Short Story: Neela O FulChorKakerGalpo (23rd October 2011) Byktigato: Pasher Barite Atithi Hole (under publication) Book Review: Uttar PurbanchalerKabita O Sumegh (7th August 2011) Sakkhatkar – Maneendro Gupta (under publication)
Khabor 365 din: Robi:	Short Story: Kompozitor, Dampatyer Pare Novelette:Chinho, Kriti Pateler Diary, Abohoman (started publishing in episodes from 23rd August 2015)
Ekdin (Nabapatrika):	Short Story: Ganoyala (24th April 2011), Khoj (under publication), Andhojan (Translation of Mopussuan'sThe Blind)
Bartaman:	Short Story: Anandee(15th April 2013), Cell Fon (26th May 2013), ChhelerMaa (1st July 2013, issue of SukhiGrihokon), Proposal (11th October 2013),Milu (15th April 2014) Post-Edit:Sangshodhanagar: ManushManusherJonyo (31st May 2014) Short Story: Bari Badol, Puja Sankhya, (2014, yet to be published), Andhokar, Najimunder Gram
SatyaYug (Durgapur):	Short Story: HariyeJaoyarNei Mana (April 2013)
News Bangla:	Antarmahal (Personal Prose): FulSajanoBuro (21st July 2013), SundorDida, Bas Kaku, A Basu: Archandi, Harimadhabda, Sannyasi Sir, SushriShanta, Altamamee
EiSamay:	Short Story: Aalap (23 March 2014), Role reversal (Pujo 2015), Dekha – Windscreen (2016)
Ajkal:	Short Story: Gassan 121 (February 2020)
<u>Publication Related to Social Communication:</u>	
Shruti Natak: GalpoShono, Chhara & Gaan (For Self Help Group Movement), Produced by Care-India.	
Booklet &Leaflet: Swanirvar Dal, (For Self Help Group Movement), Produced by Care-India.	
Homelessness in the city of Joy:(A folder for AshrayaAdhikarAbhijan), Produced by Action Aid, Kolkata Regional Office	
Copy and Jingles for:	SarbashokshaAbhijan Urban Development Issues Rural Development Issues Health & Family Welfare Dept. of Govt. of West Bengal
Recent Research Articles	Nirman-Binirman Vidyasagar: Anyolekha Rammohun Naree Chintan: Manabividyar Gonrar Katha: Rammohun 250 Smarak Grantha (Published by – Rammohun Library and Free Reading Room) The Rights of Famers and Laborers: Understanding of Kazi Nazrul Islam (Anandabazar Online; 29 th August, 2021) Nazrul & Lalon: Nazrul Programme for Bangladesh Foundation of Florida (BFF); April 25 th 2021 Naree Bhabna: Nazrul; 8 th March, 2021
Doctoral Research Guidance:	Co-Supervisor: PhD Scholar at the Department of MIL & LS, University of Delhi (Ongoing) : PhD Scholar at the Department of in JOURNALISM &MASS COMMUNICATION, Amity University Haryana (Submitted)